

President

Is the highest elected position within the club and holds the greatest responsibility. The president answers not only to the club but also to Zone, District and National. They are the face of the association within their home community and ultimately *Where the Buck Stops*. Ideally a President should have held the position of Vice President for at least one year and has therefore been mentored in that role. At a minimum, the person should have one year club executive experience.

A Club President should have or wish to further develop a strong and varied skill set including; leadership and interpersonal skills, organizational skills, public speaking, written communication and a basic knowledge of rules of order.

The Club President typically has the following responsibilities unless the Club House Rules specifically states otherwise which include but are not limited to:

- Organize the general and executive meetings
- Oversee committees
- Work closely with the secretary regarding correspondence and developing the meeting agendas
- Work closely with the treasurer regarding the club's financial practices
- Meet Zone, District and National requirements and filing of paperwork
- Attend Zone and District meetings as required
- Encourage fellowship and participation of club members at Zone, District and National events
- *Mentor the Vice-President – Train your replacement*

Additional information on having a successful year as Club President along with the complete list of duties, can be found in the **Successful Club Manual** located in the Resource Library @ www.kincanada.ca